



**Software Learning Centers**  
1645 SE. Port St. Lucie Blvd  
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### ***CorelDRAW® 11: Level 1 (Windows)***

#### **Course Specifications**

Course number: 078830  
Course length: 1 day  
Software: CorelDRAW 11

#### **Course Description**

This course is designed for students with little or no experience using CorelDRAW® 11. Students will use their knowledge of graphical design in conjunction with the basic features of CorelDRAW to create engaging and dynamic drawings.

**Prerequisites:** To ensure your success, we recommend you first take the following Element K course or have equivalent knowledge:

- *Windows XP: Introduction*

**Delivery Method:** Instructor-led, group-paced, classroom-delivery learning model with structured, hands-on activities.

**What's Next:** Students wishing to expand their CorelDRAW skill set can move on to the next course in the series, *CorelDRAW® 11: Level 2*.

#### **Hardware/Software Requirements**

You will need:

- A Pentium II, 200 MHz or higher processor.
- A minimum of 128 MB of RAM (required for Windows XP).
- A minimum of 200 MB of hard disk space for CorelDRAW 11, after Windows XP is installed.
- Either a local CD-ROM drive or access to a networked CD-ROM drive.
- A mouse.
- A monitor with 1024 x 768 screen resolution.
- A 14.4 Kbps or higher modem.
- A Typical installation of Windows XP Professional.
- A Typical installation of CorelDRAW Graphics Suite 11.
- A Typical installation of any browser (preferably Internet Explorer 5.5 or higher) and an Internet connection.

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## **Performance-Based Objectives**

- Identify the components of the CorelDRAW environment, open and close a drawing, and find information using Help.
- Set up a drawing page, draw shapes, lines, and arrows, add and format text, use the Artistic Media Sprayer tool, and save a drawing.
- Import a file, ungroup and modify objects, and add graphic images.
- Add fills to objects, modify outlines, add and clone drop shadows, rotate an object, fit text to a path, group objects, and add a background.
- Format text with bullets, modify paragraph spacing, wrap text around graphic objects, spell check text in a drawing, and preview and print a drawing.

## **Course Content**

### **Lesson 1: Getting Started with CorelDRAW**

- Topic 1A: Starting CorelDRAW
- Topic 1B: Working with Command Bars
- Topic 1C: Opening and Navigating in a Drawing
- Topic 1D: CorelDRAW Help
- Topic 1E: Closing a Drawing

### **Lesson 2: Drawing Tools**

- Topic 2A: The Drawing Area
- Topic 2B: Drawing Objects
- Topic 2C: Drawing Lines
- Topic 2D: Saving a Drawing
- Topic 2E: Working with Text
- Topic 2F: The Artistic Media Tool

### **Lesson 3: Working with Objects**

- Topic 3A: Importing a File
- Topic 3B: Modifying Objects
- Topic 3C: Adding a Graphic Image
- Topic 3D: Working with Text Objects—Copying

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### **Lesson 4: Formatting Objects**

Topic 4A: Working with Fills

Topic 4B: Modifying Outlines

Topic 4C: Working with Drop Shadows

Topic 4D: Rotating an Object

Topic 4E: Fit Text to Path

Topic 4F: Additional Formatting Techniques

### **Lesson 5: Working with Text**

Topic 5A: Artistic and Paragraph Text

Topic 5B: Formatting Paragraph Text

Topic 5C: Wrapping Text

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