



Software Learning Centers
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A Division of Moore Solutions inc

CorelDRAW 9.0: Advanced (Windows)

Course specifications

Course number: 050 836
Software version number: 9
Course length: 2 day(s)

Course description

Overview: This course explores beyond the basics of CorelDRAW and looks at the Advanced features of DRAW (60%), Trace (10%), and Photo-Paint (30%). Step-by-step exercises lead the students through each topic. Self-check exercises and a short-answer questionnaire summarize each section. Comes with a 3.5-inch exercise disk.

Prerequisites: This manual is intended to be used by students who have taken the Anzai! Inc. CorelDRAW Introduction course or equivalent.

Delivery method: Instructor-led, group-paced, classroom-delivery learning model with structured hands-on activities.

Benefits: Students will learn how to use the customization options, advanced features, and special effects of CorelDRAW. An introduction to Corel Trace and Corel Photo-Paint is included to provide a well-rounded look into the other favorite, and included, applications that are installed with CorelDRAW. Students will also benefit in applying tips and tricks that are mentioned in the step-by-step exercises and page margins.

Target student: Students enrolling in this course should have excellent mouse skills, familiarity with CorelDRAW, and Windows file management.

What's next: This is the last in the series of Anzai! Inc. training manuals for CorelDRAW 9. Students who wish to take the Corel-certified online test for CorelDRAW can visit <http://www.coreltesting.com> for more details.

Performance-based objectives

Lesson objectives help students become comfortable with the course, and also provide a means to evaluate learning. Upon successful completion of this course, students will be able to:

- Implement customize options such as workspaces, adding buttons, shortcut keys, set document defaults, and use file backups.
- Work with paragraph text by importing, flowing, formatting, wrapping objects around, and applying drop caps.
- Create special text by converting to curves, blending, and using drop shadows.
- Create jumpy text, chrome text, bevel text, and enveloped text.
- Create a greeting card and labels.
- Use group and child objects.
- Incorporate combining, welding, trimming, and intersection.
- Learn about using multiple layers.
- Incorporate text and graphic styles, and save a custom template.
- Implement interactive fills, distortions, transparency, and mesh fills.
- Create custom patterns, symbols, and scripts.

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- Work with bitmaps by adjusting color, importing, applying special effects, and creating Web Images using CorelDRAW.
- Learn how to trace images using Corel Trace.
- Work with Corel Photo-Paint to learn the basics of color adjustment, special effects, and text effects.
- Publish to PDF and the Internet (Appendices).

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Course content

Lesson 1: Introduction

- Course Objectives
- How to Use the Manual
- How to Install the Exercise Files
- CorelDRAW Screen Elements

Lesson 2: Customizing Options

- Using Multiple Workspaces
- Customizing the Toolbars
- Using Shortcuts
- Saving Defaults
- Setting File Backups

Lesson 3: Working With Paragraph Text

- Importing and Sizing Paragraph Text
- Flowing Text Between Frames
- Formatting Paragraph Frames
- Wrapping Paragraph Text Around Objects
- Applying Drop Caps
- Typing Text Into Objects

Lesson 4: Special Text Effects

- Converting Text to Curves
- Creating Blended Text Shadows
- Special Text Effects
- Jumpy Text
- Neon Text
- Glowing Text
- Chrome Text
- Bevel Text
- Creating Enveloped Text

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Lesson 5: Special Page Layouts

- Creating a Greeting Card
- Print Previewing the Layout
- Creating Labels

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Lesson 6: Arranging Objects

- Arranging Objects
- Group and Child Objects
- Combining and Breaking Objects
- Welding Objects
- Using Intersect
- Using Trim

Lesson 7: Using Layers

- About Layers
- Editing Layers
- Setting Up a Master Layer
- Moving, Copying, and Locking Layers
- Reordering Layers
- Using the Object Manager

Lesson 8: Using Styles and Templates

- About Styles and Templates
- Creating a Style
- Applying a Style
- Copying Properties

Lesson 9: Special Effects

- Using Interactive Fills
- Applying Distortions
- Using Interactive Transparencies
- Applying Mesh Fills

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Lesson 10: Custom Creation Tools

- Creating Custom Patterns
- Creating Symbols
- Using the Scrapbook
- Working With Scripts and Presets

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Lesson 11: Working With Bitmaps

- What is a Bitmap
- Importing Bitmap Options
- Adjusting Color
- Hiding Certain Colors in a Bitmap
- Applying Special Bitmap Effects
- Creating Web Images
- Advanced GIF Options

Lesson 12: Using Corel Trace

- Types of Graphic Formats
- About Corel Trace
- Tracing Images
- Importing Traced Files into CorelDRAW
- Special Trace Effects

Lesson 13: Using Corel Photo-Paint

- About Corel Photo-Paint
- Startup Tips
- Displaying Image Information
- Sizing and Viewing Image Windows
- Saving Images into Specific Formats
- Masking Objects
- Combining Objects
- Using the Objects Docker
- Feathering Objects
- Creating and Modifying Text
- Special Text Effects
- Creating Shadows

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- Saving Web Images
- Creating Simple Animation
- Retouching and Fixing Photos

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